

Middle Tennessee FFA



Regional Advisors Guide

2017-2018



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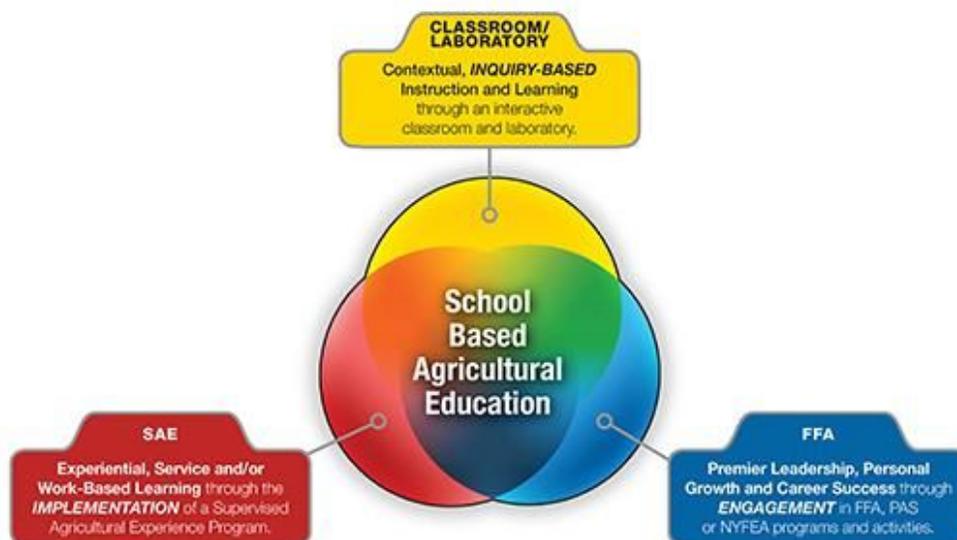
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About FFA

FFA is structured on three levels: local, state, and national. Tennessee FFA is led by a board of directors while the state officers lead the membership. Local FFA chapters are chartered through the state associations. Tennessee reported **14,084** members, **322** advisors and **216** chapters, including **7** collegiate chapters.

FFA is one of three integral components of an agricultural education program: classroom instruction, supervised agricultural experience (SAE), and student organizations. Students between the ages of 12 and 21 who are enrolled in a systematic course of instruction in agricultural education are eligible for membership. Your local school system must offer agricultural instruction and have an active FFA chapter for you to join.





Motto

The FFA motto gives members twelve short words to live by as they experience the opportunities in the organization: **Learning to Do, Doing to Learn, Earning to Live, Living to Serve.**

Mission

Tennessee FFA strives to make a positive difference in the lives of students by developing their potential for **premier leadership, personal growth, and career success** through agricultural education.

Getting Connected

- To be added to the agriculture education and FFA email listservs, contact Courtney.Halfacre@tn.gov
- To create or update your www.ffa.org account, contact Courtney.Halfacre@tn.gov to add an instructor to a chapter.
- To create or update your account on www.judgingcard.com, contact info@judgingcard.com questions.
- Subscribe to Tennessee FFA's Remind list by texting @tnffa to 81010
- Subscribe to Middle Tennessee FFA's Remind list by texting @3443ea to 81010
- Follow Middle Tennessee FFA on Instagram @middletnffa.



Permission Forms

- Advisors should have on file a release form for every student participating in regional and state FFA events once a year. Some event venues may require to submit release forms directly to the venue. Forms do not need to be turned in to the regional consultant.
- FFA Leadership Camp has an additional [code of conduct form](#) that must be completed for every student.

Resources

- Find more about [Middle Tennessee FFA](#) and the [National FFA Organization](#) online.
- Start your own chapter website at www.ffanow.org.
- Review the [Tennessee FFA Career Development Handbook](#).
- Get involved with Tennessee FFA's Passing Literacy OnWard (PLOW) program and submit an application for state awards. More information can be found in the Tennessee FFA online [downloads folder](#).
 - State PLOW awards will be ranked at the regional level. Applications should be submitted on your region's website by the date listed on the regional calendar.
- Utilize lessons, templates, and other resources at <https://www.ffa.org/my-journey/instructor>.
- Use the [free online FFA manual](#).



Contact

Tennessee FFA

Andrew Johnson Tower, 11th Floor
710 James Robertson Pkwy
Nashville, TN 37243
Fax: (615) 532-8226

www.tnffa.org



Tennessee FFA Officers

If you would like to schedule a chapter visit,
please email Stuart.Watson@tn.gov or one of
the state officers:

Middle Tennessee FFA

Andrew Johnson Tower, 11th Floor
710 James Robertson Pkwy
Nashville, TN 37243
Fax: (615) 532-8226

www.middletnffa.ffa.org



Courtney Halfacre

Middle Tennessee FFA Regional
Consultant

Courtney.Halfacre@tn.gov

(615) 856-0385

President: Julia Knaggs, juliaknaggs@tnffa.org (at UTM, from Middle TN)

East TN Vice-President: Kenzie Bastian, kenziebastian@tnffa.org (at UTK, from East TN)

Middle TN Vice-President: Mary Lane Minatra, maryminatra@tnffa.org (at UTM, from Middle TN)

Middle TN Vice-President: Allie Jo Shankle, allieshankle@tnffa.org (at UTM, from West TN)

Secretary: Erin Bacon, erinbacon@tnffa.org (at UTK, from East TN)

Treasurer: Will Gregory, willgregory@tnffa.org (at UTM, from Middle TN)

Reporter: Ahmon Watkins, ahmonwatkins@tnffa.org (at UTK, from Middle TN)

Sentinel: Elizabeth Arwood, elizabetharwood@tnffa.org (at TTU, from East)

Regional Officers

President: Luke Love, Riverdale FFA

Vice President: Caden Neville, Mt. Juliet FFA

Secretary: Garrett Franklin, Clay County FFA

Treasurer: Lily Moll, Hendersonville FFA

Reporter: Savannah Jones, East Robertson FFA

Sentinel: Austin Wattenbarger, Stone FFA



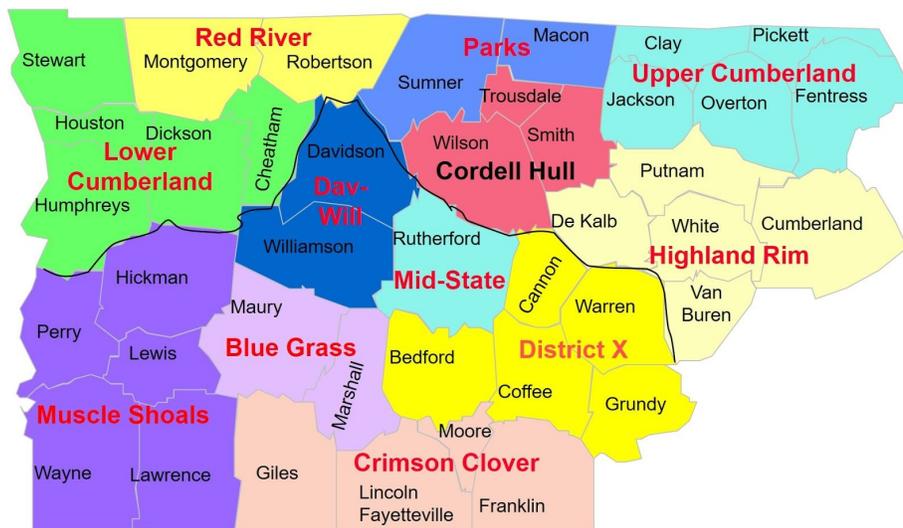
Other Contacts and List of Duties

FFA Regional Consultants	Email	Roles & Responsibilities
Courtney Halfacre	courtney.halfacre@tn.gov	Middle Tennessee Regional Events, State CDEs in Middle Region, State Officer Applications, Proficiency Applications, American Degrees, Payments, Rosters, General State Office questions.
Stuart Watson	stuart.watson@tn.gov	West Tennessee Regional Events, State CDEs in Western Region, State FFA Officer Team, State Convention CDEs.
Stena Meadows	stena.meadows@tn.gov	East Tennessee Regional Events, State CDEs in Eastern Region, National Housing, National Chapter Awards, Affiliation, Agriscience Fair.

TDOE Career Cluster Consultant	Email	Roles & Responsibilities
Steve Gass	steven.gass@tn.gov	Curriculum and Pathway questions, Tennessee Specific Industry Certification questions, ESSA requirements.

Middle Tennessee District Map

Middle Tennessee FFA Districts
Revised July 11, 2017





Membership

- Rosters must be submitted to local and state levels through www.ffa.org. When you submit your roster, an invoice will be generated, unless you are an affiliate chapter. Roster and invoices should be submitted by **Dec. 1, 2017** and **Feb. 15, 2018** to:

Tennessee FFA

Andrew Johnson Building, 11th Floor

710 James Robertson Parkway

Nashville, TN 37243

- If a chapter is not an affiliated chapter, Tennessee FFA members pay **\$12** to cover state (\$5) and national (\$7) dues, which includes a subscription to the *FFA New Horizons Magazine*. Regions may also charge regional dues to cover regional expenses. Chapters have the choice of setting local dues.
- All dues checks should have **1000** written on the memo line.
- New chapters and chapters that complete the [membership award](#) spreadsheet for ten percent increase and 100 percent membership will receive an award at state convention.

Middle Tennessee FFA Dues

- Dues must be sent to Michelle Page, Middle Tennessee FFA Awards Program Treasurer. \$1.00 per member plus a roster must be submitted to her by July 1, 2018. Chapters who pay their regional dues prior to this deadline will receive all judging cards for regional and state CDEs for the next school year.
- Example: FFA Chapters who paid regional dues in 2016-2017 will receive cards for 2017-2018 CDEs.



- **DO NOT SEND DUES TO THE REGIONAL CONSULTANT.** Any questions pertaining regional dues should be directed to the regional treasurer.

Michelle Page

Middle Tennessee Awards Program Treasurer

110 Marlin Road

White House, TN 37188

(615) 347-9529

Michelle.Page@rcstn.net

Program of Activities

- In order to be eligible for the State Superior Chapter award at State FFA Convention, chapters will complete a Program of Activities (POA) and submit to the [Middle Tennessee Dropbox](#) by December 1, 2017.
- You can develop your POA to include one of each of the [five quality standards](#) for student, chapter, and community development and complete the National FFA Chapter Award to submit for state judging by **June 8, 2018**.
 - o Advisors from each region can volunteer to attend the state National FFA Chapter Award judging at Camp Clements at **1:30 p.m. on June 8, 2018**.
 - o State winning applications should be returned to the state office by **July 2, 2018**.



Official Dress

Official FFA Dress should be worn to conventions, Career Development Events requiring official dress, and other events as noted in their registration materials.

Official Dress for all members:

- An official FFA jacket zipped to the top
- white collared blouse or white collared shirt
- official FFA blue scarf or FFA necktie
- black dress shoes or heels with a closed heel and toe
- black nylon hosiery or black socks
- black slacks or black dress skirt
- degree chain with State or American FFA Degree
 - o The skirt is to be at least knee-length, hemmed evenly across the bottom, with a slit no higher than two inches above the knee, excluding the kick pleat.
 - o FFA members and advisors should use good judgement in choosing what to wear for outdoor and field activities.





The Official FFA Jacket

- The jacket should be worn on official occasions with the zipper fastened to the top. The collar should be turned down with the cuffs buttoned.
- The jacket should only be worn to places that are appropriate for members to visit.
- School letters and insignia of other organizations should not be attached to or worn on the jacket.
- All chapter degree, officer, and award medals should be worn beneath the name on the right side of the jacket, with the exception of a single State FFA Degree charm or American FFA Degree key. These should be worn above the name or attached to a standard degree chain.
 - o No more than three medals should be worn on the jacket. These should represent
 - 1) The highest degree earned
 - 2) The highest office held
 - 3) The highest award earned by the member

Career Development Events

- All Regional CDE rules and resources can be found under the [Regional CDEs](#) and [Regional CDE Handbooks](#) tabs on
- A CDE/LDE will be canceled if a chapter can not participate due to school closings during inclement weather.



Middle Tennessee FFA Dropbox Submission

All documents for consideration pertaining to CDE/LDE's, Regional Office, or any other items worthy of submission by the regional consultant or event coordinator should be uploaded to the regional website via the [Middle Tennessee Dropbox](#) by the date published on the regional calendar. When submitting items please follow the format of **chapter_event_name of student** (example: Adamsville_Employment Skills_John Doe).

PLEASE DO NOT UPLOAD MULTIPLE DOCUMENTS FOR ONE EVENT. In an effort to minimize space in the dropbox, we ask that you please create one document per event. Events such as Employment Skills LDE should have one document that includes the participant's Cover Letter, Resume, and Job Description.

No password is required to upload items into this Dropbox.

Applications

Regional Officer

- Regional Officer Applications can be found under the Regional Officers tab on Middletnffa.ffa.org.
- All applications must be uploaded in to Dropbox by the date listed on the Middle TN FFA Calendar.
- Please upload all documents as one PDF document.
- Materials and information to help assist preparing candidates can also be found in the Regional



Officer tab on Middletnffa.ffa.org.

Star (Agribusiness, Agriscience, Farmer, Greenhand, Placement) Applications

- Regional Star Applications must be filled out through the application manager on ffa.org or theaet.com
- Applications are due during sectional speaking events on **January 25, 2018**.
- Interviews will help determine the regional winner, and will be held for all Star candidates on **February 1, 2018** during regional speaking events.
- Star candidates, excluding Greenhand, must be registered on the State FFA Degree registration in order to receive a plaque at the Tennessee FFA State Convention.
- Only freshmen members are eligible for the **STAR GREENHAND** award.

State Officer Nominating Committee

- Students wishing to serve on the State Officer Nominating Committee must turn their application in on the regional website via the [Middle Tennessee Dropbox](#).
- Chapters may only submit one applicant.
- Chapters with State Officer candidates are not allowed to submit a State Officer Nominating Committee application.
- Advisors of chapters with State Officer candidates are not allowed to judge the selection process for the State officer Nominating Committee.

State Degrees

- 2018 applications will be through student accounts on www.ffa.org.



- Students using Agriculture Experience Tracker (AET) will be able to upload records into the application.

- Files will be printed and turned in for evaluation.
 - o Degrees will be judged by a committee of Agriculture Teachers from Middle Tennessee.
 - o Criteria on eligibility of candidates will be based on the criteria set by National FFA in the Official FFA Manual.