

MIDDLE TENNESSEE FFA AWARDS PROGRAM CONSTITUTION

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Purpose

To supplement and offer incentive to FFA members in the awards program of the Middle Tennessee Association FFA. This program will not conflict with policies and by-laws of the State Association, present or future.

Administration

1. The governing body shall be known as the Middle Tennessee FFA District Advisors and shall be composed of one advisor representing each FFA district elected by the advisors of his/her district to serve a term of three (3) years. Treasurer and Middle Tennessee FFA Regional Consultant serving as non-voting ex officio members.
 - a. Treasurer will serve a 5-year term
 - b. Districts and terms are attached as of 2018
 - c. The Secretary shall be elected at the Summer conference meeting by the Middle Tennessee FFA District Advisors
 - i. A secretary folder shall be kept with minutes from every meeting to be passed on upon election of a new secretary
 - d. The Following Sub Committees shall be appointed by the chairperson of the Middle Tennessee FFA District Advisors to serve a two-year term
 - i. Sub-committee for making minor executive decisions
 - ii. Financial Auditing Committee
 - iii. Other Committees Deemed Necessary
 - e. Agriculture Skills Committee shall be comprised of an advisor from each district, appointed by their district advisor and meet annually at the summer conference.
2. District advisors shall elect a Chairperson and vice chair from the serving District Advisors who will serve a three-year term or until their term expires, whichever comes first.
 - a. The Vice chair will serve as chair in the vacancy or absence of the Chairperson.
3. The Banquet shall be held at a place deemed by the Middle Tennessee FFA District Advisors and a committee put in place that incorporate the advisors in the vicinity of Banquet place and include the Middle Tennessee chairperson and Treasurer.
 - a. Committee Responsibilities:
 - i. Ensure proper attendance of banquet
 - ii. Ensure all awards are received by chapters
 - iii. Enforce all rules associated with Banquet Program that were determined by the Middle Tennessee FFA District Advisors
 - b. Standing Rules for Banquet:
 - i. The Middle Tennessee State Vice President that served the majority of the school year shall serve as the Master of Ceremonies for the Middle Tennessee Awards Banquet.

Committees

4. Committees will be elected/appointed at the Fall Meeting
5. Sub-Committee appointed to make minor decisions for Executive Committee:
 - a. The committee of three shall be appointed by the chair
 - i. _____ Executive Committee Chairman
 - ii. _____ Executive Committee Vice-Chairman
 - iii. _____ District Advisor, Northern Section
 - iv. _____ District Advisor, Southern Section
6. Finance Auditing Committee:
 - a. The auditing committee shall be composed of two advisors from the northern section and two from the southern section that are not currently serving on the Sub-committee.
 - b. This committee shall audit the treasurer at the annual TAAE meeting.
7. Executive Committee
 - a. District Advisors from all Middle Tennessee Districts (elected to 3 yr terms, no more than 4 per year to be removed)
 - i. _____, Treasurer
 - ii. _____, Recording Secretary
 - iii. _____, Middle Tennessee State University
 - iv. _____, Tennessee State University
 - v. _____, Middle Tennessee TAAE Vice President
8. Awards Committee
 - a. Refer to Item 3 Under Administration
9. Agricultural Skills Committee
 - a. Chair being appointed by Regional FFA Coordinator
 - b. Committee members are to be appointed by current District Advisors
 - i. Upper Cumberland
 - ii. Highland Rim
 - iii. Parks
 - iv. Cordell Hull
 - v. Bluegrass
 - vi. Crimson Clover
 - vii. Mid-state
 - viii. Red River
 - ix. Dav-Wil
 - x. Lower Cumberland
 - xi. Muscle Shoals
 - xii. District X

Membership

10. Chapter members of each local chapter in good standing with the State FFA Association shall be an active member upon payment of regional annual dues.
 - a. Suspension of Membership
 - i. Occur when not in good standing with the State FFA Association and/or upon non-payment of Regional FFA dues.
 - ii. Prohibits a chapter from participating in any regional events to become effective 2019-2020 School year
 - b. Re-instate membership
 - i. Upon Suspension a chapter may re-instate their regional membership by becoming in good-standing with State Association and Regional FFA with payment of all late fees that may be associated with in this document.
11. A blank invoice for dues payment will be made available on the Middle Tennessee FFA website.
12. Dues shall be postmarked by April 1st in order for a chapter to attend the awards program
 - a. Any chapter that paid regional dues by the deadline shall receive their regional scantrons from Judgingcard.com for free.
 - i. Scantrons will be available at the events
 - ii. Any excess in scantrons may be sold at cost
 - b. Any chapter that does not pay dues by the April 1st deadline shall not be allowed to attend the annual awards program and furthermore unable to attend until years past dues have been paid.
 - i. Starting at the 2019 annual award program
 - ii. Any chapter, that is a single advisor program, which has had an advisor change, will not be punished for the actions of their predecessor.
13. All payments with exception of purchasing scantrons on site, must be made by check.

Finances

14. Each chapter shall pay regional dues in the amount of one dollar per member to the Middle Tennessee Awards Program.
15. Other Contributions may be accepted by other organizations, individuals, or businesses to help finance the program
16. The program treasurer will handle all incoming and outgoing funds and prepare an annual statement to be presented at the Annual Summer conference meeting.
17. A budget shall be comprised by the Chair person and Treasurer of the Middle Tennessee District Advisors committee and presented at the annual summer meeting to be approved by the district advisors.
 - a. Budget is to include expected cost of regional events including but not limited to
 - i. Greenhand Conference
 - ii. CDE/LDE events
 - iii. Regional Officers
 - iv. Judgingcard.com Scantrons
18. A maximum amount will be set at the Summer meeting for incidentals
19. Surplus funds shall be invested in improving the annual awards program
20. A Maximum budget shall be set for the Middle Tennessee Regional Officers.
21. The finance auditing committee shall prepare a report of their findings at the annual TAAE meeting.
22. This section may be reviewed on a yearly basis by the executive committee
 - a. This includes any additions or subtractions to account or any other item dealing with or involving finances

Activities and Awards

23. Activities of this program shall conform with policies of the State FFA association and in addition shall be governed by the following regulations
- a. First Place chapter in Middle Tennessee shall erect an instructional booth at the State Fair. If the chapter does not wish to participate, they may vacate their spot to another chapter to be chosen at random at the Middle Tennessee Regional Meeting at TAAE Convention.
 - b. In case of ties in the Skills Contest, considering only tied teams, the team that places above the other in the greatest number of skills shall be the winner. If the teams remained tied the team placing first the most number of times shall be winner, then if still tied second places, etc. If tie still exists, the team placing first in Tool I.D. (Lower Division) and Arc Welding (Upper Division) shall be the winner. (See Skills Rules and Regulations.)
 - i. In case of tie in the championship cup, the chapter with the most CDE points shall be the winner
 - ii. All regional CDE's shall follow rules published by the chair person of this committee.
 - iii. Any changes to the points cup tally will not take effect until one year after the changes
 - iv. A contestant at any contest shall be a member of a chapter in good-standing with the State Association.
 - c. Awards Shall Be

i. Championship Cups	Top 3
ii. District Champions	Plaques
iii. CDE/LDE Regional Winners	Plaques
iv. CDE/LDE Regional Runner-up	Plaques
v. Proficiency Regional Winners	Plaques
vi. Agriscience Fair Winners	Plaques
vii. Regional Star Winner	Plaques

General Rules and Regulations

24. Make sponsorship checks payable to Middle Tennessee FFA Awards Program and send to Treasurer. A District Advisor in Proximity of the elected Treasurer will serve as assistant treasurer. Sponsorship monies will be received at least 10 days prior to the banquet to be included in the banquet program.
 - a. The program shall consist of one Grand Division with Cups being awarded to the top three chapters.
 25. Regional FFA Coordinator shall track points and select an individual he or she sees fit to approve the results.
 - a. District advisors will have all district placings turned into the Regional FFA Director by April 1st.
 26. Invited to the Middle Tennessee FFA Awards Banquet shall be:
 - a) Regional Winners, 1st and 2nd place in all CDEs/LDEs.
 - b) One representative from each chapter plus advisor(s), that has paid all dues, for each District point winner.
 - c) Middle Tennessee winners and two Parents in:
 - i. Star in Agribusiness
 - ii. Star Farmer
 - iii. Star in Placement
 - iv. Star in Agriscience
 - v. Star Greenhand
 - d) Up to four family members per Regional Officer
 - b) All first place proficiency award winners
 - c) County and City Superintendents, Principals or Guidance Counselors, Local Directors of Career and Technical Education from each chapter receiving an award and sponsors.
 - d) Awards Committee may make in changes in accordance to invinations based on venue limitations.
27. The Awards Committee shall be in charge of tickets to the banquet.

28. A copy of the final results (including chapter totals and ranking) shall be e-mailed or posted to the regional website within five working days of the banquet by the regional coordinator.

Amendments

29. Any ruling by the State FFA association that directly effects this program shall take immediate effect and automatically be added to this document.
30. Amendments approved at the July meeting that took place at MTSU during the Middle Tennessee meeting on July 17, 2019. Amendments were proposed by the district advisors and approved by all Middle Tennessee Teachers present at the meeting.
 - a. Article one:
 - i. Striking out “executive committee chairperson” following Regional Consultant
 - ii. Striking “Permanent treasurer and Regional Consultant”
 - iii. Striking “District Representatives shall be”
 - iv. Adding “Treasurer and Middle Tennessee FFA Regional Consultant serving as Ex-officio, non-voting members” following the word years
 - b. Article 1a
 - i. Addition of term for treasurer being 5 years
 - c. Article 2
 - i. Add “Chairperson and” before the words vice chair
 - d. Article 2a
 - i. Strike “Regional coordinator”
 - ii. Add “of the Chairperson” following absence.
 - e. Article 24
 - i. Strike “red river district advisor”
 - ii. Add “A District Advisor in Proximity of the elected Treasurer”
 - f. All Articles
 - i. Striking any language stating “Permanent Treasurer”
 - ii. Replacing with “Treasurer”

District Advisor Terms of Service

<u>District</u>	<u>Next Election</u>
Upper Cumberland	2021
Highland Rim	2020
Parks	2022
Cordell Hull	2021
Bluegrass	2020
Crimson Clover	2022
Mid-state	2021
Red River	2020
Dav-Wil	2022
Lower Cumberland	2021
Muscle Shoals	2020
District X	2022